MINUTES OF THE
MEETING OF THE ADMINISTRATIVE BOARDS
of the General College and the College of Arts and Sciences

Wednesday, September 9, 2009
3:00–5:00 p.m.
3020 Steele Building

The meeting was called to order at 3:05 p.m. and chaired by Senior Associate Dean Bobbi Owen.


Guests: Laurie Holst, Michael Lambert, Nick Siedentop.

I. Approval of Foreign Language Substitutions

Dean Owen explained that approximately 300 Carolina students have documented learning disabilities. Federal law requires that reasonable and appropriate learning accommodations be offered to these students. Each year approximately 15 students on campus have a disability in learning new languages. Rather than excusing these students from foreign language requirements, the University prefers that students be registered in courses providing insight into other cultures and knowledge about how languages function. To that end, Associate Dean Lindemann has updated the Foreign Language Substitutions list, last revised in 1994. The updated list offers 91 courses comporting with foreign languages, emphasizing readings in translation, cultural communications, and linguistics. Students take four courses from the list, thereby fulfilling their foreign language requirement.

The Administrative Boards approved the updated Foreign Language Substitutions list.

II. Curriculum Proposals (effective fall 2010)

Chemistry: Gary Pielak reported that currently the chemistry major does not require a course in biochemistry. To have the B.A. degree accredited by the American Chemical Society, the major should require a biochemistry course. Many students already take such a course, reducing their electives from two to one course.

The Administrative Boards approved the addition of CHEM 430 Introduction to Biological Chemistry as a requirement for the B.A. degree with a major in chemistry. Concurrent with this approval is the reduction of electives for this major from two courses to one.

Sociology: Due to the large number of students doing a double major in sociology and psychology, a rule change is requested in the sociology major. Though SOCI 252 is required of all majors, the department requested that students be allowed to substitute an upper-level course (SOCI 400 or above) for SOCI 252 for students who have taken PSYC 210 or 215. This substitution would apply only to sociology majors who have taken PSYC 210 and 215 and does not affect psychology majors, who would be required to complete PSYC 210 and 215.
The Administrative Boards approved this substitution as equivalent for all prerequisites, placement, and degree purposes.

**Graduate Certificate in African Studies:** As reported by Michael Lambert, director of the African Studies Center, many graduate students, especially in the School of Public Health and the Department of History, are seeking additional courses with an African focus. A graduate certificate would require 12 hours of coursework in African studies outside the discipline of the student’s graduate degree, as well as evidence of this coursework in the student’s proposed thesis or dissertation. The certificate would be appropriately reflected on the student’s transcript. An estimated five to ten students per year would likely be enrolled.

Members of the Boards noted that increased enrollments in the certificate program would indicate a need for a graduate program in African Studies, which is currently not offered.

The Administrative Boards approved the certificate in African Studies but requested that the faculty attend to the following concerns: 1) the list of possible courses for the certificate program will place a significant number of graduate students into a small group of African studies courses at the 400 to 600 level; 2) the availability of some courses on the list of possible courses is uncertain; 3) coursework outside the discipline of the MA and PhD should be required, not simply “strongly encouraged”; and 4) African Studies should be strongly encouraged to develop more courses above 699.

**III. Possible Approval Procedures for Distance Education Courses**

Dean Owen informed the Boards that there is a growing need for assurance that online courses are of the same caliber as classroom courses. She posed several examples: Is CHEM 101 online the same course as CHEM 101 in the classroom? Do instructors use the same textbooks and course requirements and apply the same standards? Are online courses being evaluated as systematically as classroom courses? Are final exams taking place, and if so, how are they administered?

Comments from the subsequent discussion included the following observations:

- Online courses fill the gap when a course is not being offered in the classroom.
- Online instructors must be approved by department chairs and have rank. Often the online instructors are teaching fellows and adjunct faculty. To date, qualifications of online instructors have not been ascertained or carefully monitored.
- When a department proposes a new course, and if that course has the potential to be taught online, the proposal could/should include an online version.
- Many online courses are sections of classroom courses, and it is assumed (but has not been examined) that teaching materials are the same.
- Course development grants can be used for online courses.
- Proposed online courses need to go through the same approval process as classroom courses.
- The Friday Center has a direct appropriation from the legislature to offer online courses and can offer faculty a stipend to create courses. In some cases, these faculty members are approached directly, without the knowledge of the department chair.
- Evaluation of online courses varies among departments, and a consistent review process has not yet been put in place.
The Administrative Boards agreed to investigate further the online course system at the undergraduate level.

IV. Confirmation of SGE Approvals (effective fall 2010)

ARAB 407, Readings in Arabic, LA

V. Non-General Education Requests (effective fall 2010)

ANTH 360, Latin American Economy and Society
ANTH 467, Culture, Wealth, and Poverty
BIOL 479, Special Topics in Organismal Biology at an Advanced Level
BIOL 479L, Laboratory in Organismal Biology
BIOL 527, Special Topics in Quantitative Biology (approved contingent on providing specific courses for the prerequisites)
BIOL 527L, Laboratory in Special Topics in Quantitative Biology
BIO 590, Advanced Special Topics in Biology
BIO 590L, Laboratory in Advanced Special Topics in Biology
COMM 577, African American Rhetoric
COMP 536, Enterprise Computing
DRAM 692H, Honors Project in Dramatic Art
LING 522, Experimental Phonetics and Laboratory Phonology
MATH 597, Topics in Applied Mathematics
PLCY 327, Introduction to Entrepreneurship
PLCY 575, Science and Public Policy
SPCL 395, Advanced Projects
SPCL 500, Undergraduate Internships

VI. Miscellaneous Approvals (effective fall 2010; deletion requests effective spring 2010)

ANTH 230, change short title from “NA Cultures” to “Native American Cultures.”
ASTR 391, add “Not repeatable within term-12 hours.”
BIOL 272, change course description from “Open to all undergraduates. Recognition and identification of vascular plants with emphasis on the use of keys and other identification devices. Two lecture and four laboratory hours a week,” to read, “Open to all undergraduates. North Carolina’s flora: recognition, identification, classification, evolution, history, economics, plant families, ecology, and conservation. Three lecture and three laboratory hours per week.”
COMM 051, change course description from “This first-year seminar is designed to show how we can better understand organizational communication through the medium of different metaphors (e.g., machine, organism, culture, political system, psychic prison)” to read, “This course examines the historical and current development of social entrepreneurship as a field of study and practice, with particular attention to successful organizational communication strategies designed to solve community problems.”
COMM 060, delete the course.
COMM 270, change course number to COMM 170. Change the title from “Rhetoric and Social Controversy” to “Rhetoric and Public Issues;” change the short title from “Rhet Soc Controv” to “Rhet Publ Issues.”
COMM 464, change course description from, “Critical, aesthetic, and rhetorical approaches to performed poetry,” to read, “Theory and practice of collaborative performance, emphasizing image, intertextual adaptation, site-specific and installation work, avant-garde traditions and the play of time and space.”

COMM 565, delete the course.

COMM 636, change prerequisite from “COMM 140, or permission of instructor” to “COMM 230.”

COMM 679, change course number to COMM 670. Change title from “Special Topics in Rhetoric and Cultural Studies” to “Special Topics in Rhetorical Studies;” change short title from “TOP RHET/CULT STUD” to “Spcl Tpcs Rhet Studies.”

COMP 530, change credit hours from three to four.

DRAM 691H, change course description from, “Prerequisites, 3.5 cumulative GPA and permission of the department. The completion of a special project (essay or creative endeavor), approved by the department, by a student who has been designated a candidate for undergraduate honors” to read, “Required preparation, 3.5 cumulative GPA and permission of the department. The commencement of a special project (essay or creative endeavor), approved by the department, by a student who has been designated a candidate for undergraduate honors.”

ENGL 055, delete the course.

ENGL 061, delete the course.

ENGL 078, delete the course.

ENGL 081, delete the course.

GEOL 101L, add “Pre- or corequisite, GEOL 072, 101, 105, 109, or 110.”

IDST 089, create a placeholder in the First Year Seminars’ Special Topics course inventory.

IDST 196, remove the EE designation for mentored research.

IDST 350, change the course number to COMM 350. Revise course description from “Introduces students to the history, methods, and central intellectual questions of cultural studies. Three units address the historical and political conditions under which cultural studies came into being, the effects of movements of people around the globe over the past 30 years, and the production and effects of popular culture. Group projects focus on specific instances of global migration and/or popular culture and culminate in a presentation to the class, an essay written by the group, and a visual display of the group's findings” to read, “Introduces students to the history, methods, and central intellectual questions of cultural studies.”

IDST 693H, change course number to IDST 691H. Change course title from “Senior Honors Thesis” to “Honors in Interdisciplinary Studies;” change short title from “HNRS Cultural Studies” to “HNRS IDST Major.”

IDST694H, change course number and title from IDST 694H, “Senior Honors Thesis” to IDST 692H, “Honors in Interdisciplinary Studies;” change short title from “HNRS Cultural Studies” to “HNRS IDST Major.”

LGLA 203, delete the course.

MASC 055, change title from “Change in the Undersea World” to “Change in the Coastal Ocean;” change short title from “Change in Undersea” to “Change in Coastal Ocean.” Change course description from, “Evidence for recent changes in oceanic and tropical ecosystems resulting from natural marine and anthropogenic processes will be examined using current scientific journal publications, laboratory and field site visits, and photo trips” to read, “This course provides an opportunity to explore changes in marine and closely-linked terrestrial environments, caused by the interactions of fascinating oceanographic processes. Introductory presentations and discussions will focus on published works of active marine scientists, who combine disciplinary training with knowledge and skills from other fields.”

MASC 401, revise course description from “Prerequisites, major in a natural science or at least two college-level courses in natural sciences. The origin of ocean basins, chemistry and dynamics of
seawater, biological communities and processes, the sedimentary record, and the history of oceanography. Term paper. Intended for students with college science background; other students should see MASC 101. Three lecture hours a week” to read, “Required preparation, major in a natural science or two courses in natural sciences. Studies origin of ocean basins, seawater chemistry and dynamics, biological communities, sedimentary record, and oceanographic history. Term paper. Students lacking science background should see MASC 101. No credit for MASC 401 after receiving credit for MASC 101.”

MUSC 131L, change course number to MUSC 130. Revise title of course from “Theory and Musicianship I” to “Musicianship Skills I;” change short title from “Theory Lab 1” to “Musicianship Skills I.”

MUSC 131, change co-requisite from MUSC 131L to MUSC 130. Revise course description from “Primarily for prospective or actual music majors; other students may enroll by permission of the instructor. In all cases, admission is subject to a diagnostic test. An intensive introduction to music theory and analysis for students intending to continue in the department’s music theory core courses. The course also covers basic contrapuntal writing and introductory principles of harmony and voice leading” to read, “Primarily for prospective or actual music majors; other students may enroll by permission of the instructor. Students subject to diagnostic test. An introduction to music theory and analysis for students continuing in music theory core courses. Course also covers contrapuntal writing and principles of harmony and voice leading.”

MUSC 132L, change course number to MUSC 133. Change title from “Theory and Musicianship II” to “Musicianship Skills II;” change short title from “Theory Lab II” to “Musicianship Skills II.” Change prerequisites from “MUSC 131 or 131H, MUSC 131L; corequisite, MUSC 132” to “MUSC 130, and 131 or 131H; corequisite, 132.” Revise course description from “A continuation of MUSC 131L, with emphasis on intermediate-level musicianship skills” to read, “A continuation of MUSC 130, with emphasis on intermediate-level musicianship skills.”

MUSC 132, change prerequisites from “MUSC 131 or MUSC 131H, MUSC 131L; corequisite, MUSC 132L” to “MUSC 130, and 131 or 131H; corequisite, 133.”

MUSC 166, change prerequisites from “MUSC 131 or MUSC 131H, MUSC 131L” to “MUSC 130, and 131 or 131H.”

MUSC 232L, change course number and title from MUSC232L, “Theory and Musicianship Lab” to MUSC 230, “Musicianship Skills III;” change short title from “Theory Lab III” to “Musicianship Skills III.” Change prerequisites from “MUSC 132 or MUSC 132H, MUSC 132L; corequisite, MUSC 232L,” to read, “Prerequisites, MUSC 132 or 132H, and 133; corequisite, 232.” Revise course description from “A continuation of MUSC 132L, with emphasis on intermediate-to advanced-level musicianship skills” to read, “A continuation of MUSC 133, with emphasis on intermediate to advanced-level musicianship skills.”

MUSC 232, change prerequisites from “MUSC 132 or MUSC 132H, MUSC 132L, both with a grade of C or better; corequisite, MUSC 232L” to “MUSC 132 or 132H, and 133; corequisite, 230.” Revise course description from “A continuation of MUSC 132/132H covering aspects of chromatic harmony, form, and modulation” to read, “A grade of C or better in MUSC 132/132H and MUSC 133 is required. A continuation of MUSC 132/132H covering aspects of chromatic harmony, form, and modulation.”

MUSC 234, change prerequisites from “MUSC 132 or MUSC 132H, MUSC 132L, or permission of instructor” to “MUSC 132 or 132H, and 133.”

MUSC 252, change prerequisites from “MUSC 132 or MUSC 132H, MUSC 132L” to “MUSC 132 or 132H, and MUSC 133.”

MUSC 253, change prerequisites from “MUSC 252” to “MUSC 230, 232 or 232H, and 252.”

MUSC 331, change prerequisites from “MUSC 232, MUSC 232L” to “MUSC 230, and 232 or 232H.”

MUSC 332, change prerequisites from “MUSC 232, MUSC 232L” to “MUSC 230, and 232 or 232H.”

MUSC 333, change prerequisites from “MUSC 232, MUSC 232L” to “MUSC 230, and 232 or 232H.”
MUSC 338, change prerequisites from “MUSC 232, MUSC 232L” to “MUSC 230, and 232 or 232H.”
PHIL 450, revise course description from "Concept formation, verifiability, law, explanation, the role of
logic and mathematics in the sciences, and other topics" to read, "An in-depth survey of general issues
in contemporary philosophy of natural science intended for advanced philosophy students. Topics
include confirmation, explanation, theory-choice, realism, reduction."
PLCY 150, change course number from HNRS 350 to PLCY 150.
PLCY 650, change course number from HNRS 350 to PLCY 650.
POLI 071, delete the course.
POLI 404, delete the course.
POLI 407, delete the course.
POLI 408, delete the course.
POLI 421, delete the course.
POLI 422, delete the course.
PWAD 131, change course number from PWAD 131 to PWAD 108, to be consistent with ENST 108, cross-
list sponsor.
PWAD 457/POLI 457, cross-list at the course level. Make necessary changes to PWAD 457 to match the
course information from POLI 457 (sponsor).
PWAD 490, change to repeatable for 3 credit hours within term.
SPCL 391, incorporate SPCL 390.001, 390.009, 390.015, and 391.015 into SPCL 391, APPLES Alternative
Spring Break.
SPCL 396, delete the course.
YAP 114, add the study abroad designation to the summer CIEE Program in Shanghai.

Curriculum Approvals Effective Spring 2010

Center for European Studies, Contemporary European Studies major, add GERM 280, 382 and FREN
373. Delete ITAL 684, 695, and 696 from the major.

Department of Dramatic Art, minor in Dramaturgy, addition of two existing courses to the minor,
DRAM 487, Chicana/o Drama and DRAM 488, U.S. Latino/a Theatre.

Department of Dramatic Art, change in description of major requirement, DRAM 120, Play Analysis.
Bulletin to read, “This course is a prerequisite to the acting and literature/history courses required for
the major, so students planning to major in dramatic art should complete it preferably during their first
year.”

Department of Mathematics, change the major for the BA and BS degrees to permit MATH 241 and
283 to substitute for MATH 231 and 232 respectively, as entirely equivalent for all prerequisites,
placement, and degree purposes. MATH 241 and 283 are intended for potential biology and health
sciences majors.

Department of Romance Languages, newly approved courses and course number revisions count
toward their respective majors:
  • French major: add 280 and 285 (to replace 275 and 277); add FREN 451;
  • Italian major: add 331, 335, and 343;
  • Portuguese major: add 382, 385;
• Spanish major: add 361 (to replace 388 in List #6), add 362 (to replace 386 in List #6), add 375 (to replace 379 in List #4), add 387, 390, 414, 415, and 625 to List #6.

VII. New Business

The SGE has been reconfigured as the Curriculum Committee and will review all incoming course submissions and curriculum proposals. Going forward, the Administrative Boards will only review courses for which the Curriculum Committee seeks the Boards’ advice.

Nick Siedentop, Curriculum Specialist in the Office of the University Registrar, has been working with the Study Abroad Office to renumber the YAP (Year Abroad Program) and ISP (UNC Exchange Program) courses. These placeholder courses are now organized by global region and country. Associate Dean Lindemann wanted the Boards to know that she has reviewed and approved the new numbering scheme.

The meeting adjourned at 4:20 p.m.