



UNC  
COLLEGE OF ARTS & SCIENCES

THE UNIVERSITY  
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at CHAPEL HILL

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KAREN M. GIL, Ph.D.  
Dean, College of Arts and Sciences  
Lee G. Pedersen Distinguished Professor of Psychology

September 9, 2011

Bobbi Owen, Chair  
Administrative Boards  
College of Arts and Sciences  
Campus Box 3100  
Carolina Campus

Dear Bobbi,

I am writing to ask you to have the Administrative Boards of the College of Arts and Sciences develop guidelines for undergraduate independent study courses and directed readings courses, including the following:

- 1) Expectations concerning student assignments and contact hours with the instructor.
- 2) Conditions under which an active (approved) course may be taught in a different format (such as directed readings, independent study).
- 3) Conditions under which a course may be taught as a directed readings course before it is submitted for a permanent course number.

I would appreciate receiving a report on this as soon as possible, no later than the end of classes in Spring 2012.

Thank you.

Sincerely,

Karen M. Gil  
Dean

cc: Provost Bruce Carney